

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

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Approved MINUTES

April 7, 2025, 5:00 p.m.

1350 A Wells Ave., Reno, NV 89512

The meeting will be held "in person," and a Zoom option is available. Register in advance for this meeting:

<https://unr.zoom.us/meeting/register/V289d9ELQAGEkcEarKGhfQ>

After registering, you will receive a confirmation email containing information about joining the meeting.

Please note: The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or aid the meeting's efficiency or effectiveness. The Board may combine two or more agenda items for consideration, and the Board may remove an item from the agenda. Items designated "For Possible Action," if no other action is designated, are for acceptance by vote of the Board.

- 1. Call to order, a roll call of members, and establish a quorum** – Meeting was called to order at 5:00 p.m. Board members present: Matt McKinney, Sarah Chvilicek, Dennis Hellwinkel, Tracy Shane, Tom Cates, and Bev Elston. Board members absent: Gloria Montero. Board Support: Taylie Doss (Board Assistant), Richard Yien (Deputy AG) [Zoom]. Guests present: John Black, Susan Rogers, Sydney Botts, JJ Goicoechea. Zoom guests present: Tara Salle, Kristina Williams, Abbie Jaynes, Linda Miller, Kelsey Ryan, Deena Paulick, and Bridget Black.
- 2. Public Comment:** Kelsey Ryan asked about a mistake with add-ons which Dennis Hellwinkel said that he would address. Linda Miller requested that the board develop a solution to exhibitors not assisting with taking contracts to buyers during the sale.
- 3. Review and Approval of Agenda** – Tom Cates moved and Bev Elston seconded to approve the agenda as presented. MOTION CARRIED
- 4. Approval of Draft Minutes February 13, 2025** – Bev Elston moved and Tom Cates seconded to approve the March 13 minutes as presented. MOTION CARRIED
- 5. Correspondence** – A letter was read from Bridget Banta requesting that her daughter be allowed to show her market goat and breeding sheep, and then depart Thursday night to compete in the regional track meet. Bev Elston moved to allow her daughter to leave Thursday night as long as the animals stayed on site the entire show, and Tom Cates seconded. MOTION CARRIED. Another letter was also read from Heather Nield stating that her son had knee surgery and requested that someone else be allowed to show his animal. Dennis Hellwinkel moved to approve her son's animals to be shown by another exhibitor, and Tom Cates seconded. MOTION CARRIED.

6. **Review of items from the Treasurer** – Dennis Hellwinkel presented the trial balance. He discussed the organization's financial situation, highlighting the balance of the awards fund, which showed the amount after the buckles were paid, and the Bob Tallman Donation Fund, which showed the amount after the Rate of Gain awards money had been pulled out. He did point out that there is some carryover from previous years for the Carcass of Merit account that will need to be resolved after more research is done.
7. **Nevada Department of Agriculture Updates** – Director JJ Goicoechea reported on the current standing of the management transfer approval process. He reported that there had been a work session for Bill AB833 and that some language changes had been made; however, some changes will be made again due to the bill not being presented as submitted initially. The Nevada Department of Agriculture still plans to assume all contracts on July 1 and begin working towards hosting a state fair and more agricultural events on the property.
8. **Nevada Western Heritage Center Alliance** – Tom Cates stated that the alliance was waiting for the legislature's response.
9. **RSLEC Updates** – No Updates
10. **Approve to allow vendors to exhibit at NJLS** – Bev Elston moved to allow vendors to exhibit at NJLS, provided that they pay a \$150 fee and provide a Nevada Business License if they will be selling anything, and Dennis Hellwinkel seconded. **MOTION CARRIED**

11. 2025 Show Updates

For Possible Action

Note: items will be reviewed/updated as needed

- a. Entry Update: Dennis Hellwinkel organized entries and created invoices for each exhibitor.
- b. Grounds Set Up and Scales Certification: Matt McKinney's scales will be certified on the Wednesday of the show, and he will coordinate the show's set up.
- c. Show Ring Set Up: The show rings will be set up on Monday and Tuesday. Susan Rogers raised concerns over the number of rabbits and cages. She offered to bring in extra ones that she had, and the board agreed to let her.
- d. Sale Ring Set Up
- e. Youth exhibitor T-shirts
- f. Awards: Tracy reported that the buckles had arrived and banners had been ordered. She also discussed how the buyer's letter that had been sent out included "upgraded snacks" as part of the platinum and gold sponsorship levels, but that the actual contents of those had never been discussed. It was decided that Sydney Botts would assist her in developing an idea for boxes.
- g. Grader/Carcass Contest/Plants and schedule for grading: Matt McKinney stated that all plants were confirmed for the sale.
- h. Student Interns for the Show: Tracy Shane stated that she had four interns who would definitely be submitting applications and that there would likely be more who would apply.
- i. NJLS Show Office Staffing: Sarah Chvilicek reiterated that Taylie Doss would oversee the office, show interns, and coordinate
- j. with species superintendents.
- k. Youth Advisory Council: Tracy Shane stated that there were many applicants for the youth advisory council and that letters would be mailed out the following week.
- l. Scholarship Updates: Bev Elston stated that 5 recipients did not qualify to receive their scholarship money for the Fall 2024 semester and that there were 6 applicants for the 2025 scholarship.
- m. Show and Sale Committees – establishing points of contact and areas of responsibility

n. **OTHER:** Communication will be sent out soon to coordinate the show setup. Matt McKinney stated that he is still searching for a dairy goat superintendent and that he is confirming species superintendents. It was also stated that Dave Armstrong is willing to help and that Mike Teglas will be helping with check-in on Thursday after 8 am, and Hannah will be helping on Wednesday with check-in.

12. Public Comment: Linda Miller requested information about how stall assignments will work this year. Matt McKinney stated that they will be on a first-come, first-served basis at check-in, and groups will choose their stalls as they come in.

13. Set the Date of the next meeting – May 7, 2025, 5:00 p.m.

14. Board Member Comment, Discussion of Future Agenda Items - NONE

15. Adjournment – 5:52 p.m.

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request them in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)339-9472. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)393-9472 no later than 48 hours before the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno, NV 89502.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

NEVADA DEPARTMENT OF AGRICULTURE

NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE

LYON COUNTY COOPERATIVE EXTENSION OFFICE

WASHOE COUNTY COOPERATIVE EXTENSION OFFICE

CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE

PERSHING COUNTY COOPERATIVE EXTENSION OFFICE

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<http://agri.nv.gov/Administration/NJLSB/NJLSB/>